

# Questions to ask a potential paid individual care provider



Hiring someone to take care of your care recipient is a decision that must be made with careful consideration. There are many questions you can ask to make sure the individual can meet your needs, as well as questions to make sure the person is competent and has the proper training, licensing, and insurance.

Filled out by:

Date:

**Potential care partner name:**

**What is your education and training?**

If individual is a skilled provider (RN, PT, OT, SLP, SW):

**Do you provide clinical care (e.g., nursing, physiotherapy) as well as personal support (e.g., bathing, meal preparation)?**

☐ No ☐ Yes

**What hours are you available?**

**Are you registered or certified with a provincial/territorial regulatory body (if applicable)?**

☐ No ☐ Yes

**Do you carry liability insurance, or are you covered through an agency or professional association?**

☐ No ☐ Yes

**Will you perform an in-home assessment prior to starting service?**

☐ No ☐ Yes

**Will you create a care plan?**

☐ No ☐ Yes \_\_\_\_\_

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**Is there a process for updating the services provided if our needs change?**

☐ No ☐ Yes \_\_\_\_\_

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**Can you provide in writing the care services provided and clearly describe all rates and fees?**

☐ No ☐ Yes \_\_\_\_\_

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**What are your fees?**

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**What is the billing schedule for services?**

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**What happens if you become ill or are otherwise unavailable? What are the alternate arrangements?**

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**How do you document that your services were completed?**

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**How quickly can you initiate service?**

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**Can you provide a list of references?**

☐ No ☐ Yes \_\_\_\_\_

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